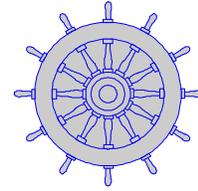


# RISC UP-DATE

Region VII Inter-agency Steering Committee  
Quarterly Newsletter



January, 1998

Issue #13

## Notes from the Chair:

*As I write the Chair Notes for this newsletter, I have a feeling of sadness at the thought of moving and not being able to experience the friendship and support that so many of you have given me the last four years. I also have a sense of frustration because there are a number of things we started together which I wanted to finish together. I hope they get finished, and if there is anything I can do to facilitate that as Regional Assistance Committee (RAC) Chairman or as Chief of Training, Exercises and Evaluation, I will support it.*



*You have accomplished much in the last few years. The planning and coordination efforts for a catastrophic earthquake has had the benefit of better preparing us for any contingency within this Region. The integration of Agencies which has occurred in this RISC has created a synergy from which we have created a capability which is greater than the sum of the parts. There is a confidence level there in each of you which will serve our constituents well if we must come to their aid.*

*I think all of us like to be a part of something very professional and special. Because of your efforts and your willingness to put our mission ahead of personal needs or agency turf, you have created something special. By national consensus, you are the best RISC in the United States. Each of you played an important role in that accomplishment. I hope you feel the pride I feel in being a part of the best.*

*Certainly, the work is not done, and maintaining your position as the best requires a continuing top quality effort. I have confidence in your ability to follow through and complete the New Madrid contingency planning effort and maintain your position as number 1 RISC. Further, I will thank you in advance for giving the next RISC Chair the same terrific support you have given me.*

*Good luck and best wishes for your continued success.*

[Eric A. Jenkins, Chairman](#)

## New Stuff (Items of interest to all



RISC members)

**ESF-11:** The Headquarters ESF-11 (USDA Food and Consumer Service - FCS) Point of Contact informed that the name FCS has been changed back to its initial name of **Food and Nutrition Service (FNS)**. All references to FCS should be changed to read USDA-FNS for ESF-11.

**Terrorism Training:** On January 7<sup>th</sup>, FEMA Region VII and regional FBI offices participated in a Phase I Terrorism Orientation Workshop. These workshops are being conducted FEMA-wide by the FEMA National Office. Phase I primarily involves FEMA and the FBI staff. Phase II is designed to include the States and Other Federal Agencies (OFAs). The FBI offices of Kansas City, St. Louis, and Omaha were represented at the Phase I Workshop. Phase II is scheduled to be conducted later during the calendar year.

**Nunn-Lugar-Domenici Effort in FY98:** Omaha, NE and St. Louis, MO have been designated to receive terrorism training by DOD. Initial planning and coordination meetings will be conducted during FY98, with the actual training and tabletop exercise to be accomplished during FY99.

**The Region VII Quarterly "RISC Update Newsletter"** is now available to everyone on the **World Wide Web accessible at the FEMA Home Page**. Here is how to access it:

- Access the FEMA Home page at:  
<http://www.fema.gov>
- Click on the "About FEMA" Icon;
- Cursor down to the bottom of Director Witt's message and click on "Regional Offices";
- Click on Region "VII" on the map;
- Click on the "What's New in Region VII" Icon  
**(Be sure to add this address as one of your "favorite" hot keys. In case you missed it, the specific address is:**  
<http://www.fema.gov/Reg-VII/whatsnew.htm>)
- Click on "Region VII Inter-agency Steering Committee Quarterly Newsletter":

- An Internet Explorer message will appear; choose "open it," then click on "OK."
- The file will be downloaded using "Acrobat Reader 2.1" (a PDF document);
- The latest "RISC Update Newsletter" then appear on your screen. Print it for easier reading.
- There you have it; it's all yours. Perhaps in the near future, we can avoid extensive mailings of the Newsletter by only placing it on our home page, but we'll keep you informed as this capability is further developed.
- We are also considering placing the next RISC meeting Agenda on the "What's New in Region VII" site; you will be informed when/if this is the way we go.

Also, take another look at the last page. It is the newly developed "Internet Network" requested by several RISC members and developed for you. Please help us to keep it current by keeping the publisher informed so we can continue to keep it updated.



Look at the "Upcoming Events" for important information on Training, Meetings, Exercises, Workshops or other planned activities!

The next **RISC meeting** is tentatively scheduled for April 7- 8, 1998 at the FEMA Region 7 Office Conference Room. Start time is 10:30 a.m. the first day, and 8:30 a.m. the second day.

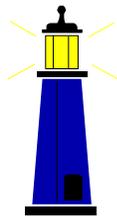
## IOU Section

(Action Items requiring a response by a member=s request for information or coordination)

Correction: In the last RISC Update Newsletter, we published some incorrect information. Under the HUMAN SERVICES BRANCH report as a result of the Breakout Sessions, the following error was made. The 5<sup>th</sup> bullet states "Mr. **Richard Bynum** (ARC) is writing an Operations Plan for a New Madrid Earthquake. This plan will be specific to the American Red Cross." Ms. **Elaine Clyburn** is the person writing that Plan, which will be in the revised ESF-6 New Madrid Plan of 1995. (It is believed that Mr. Bynum is working in Operations Planning, as a member of one of the Subcommittees of the Disaster Recovery Partnership). Sorry, Elaine, for the miscommunication. We try hard to make sure we give due credit to the right people for their efforts.

## In the Spotlight:

**Ronald L. McCabe** is the new Chief, Operations and Planning Branch of the Response and Recovery Division in FEMA Region VII. He replaced **Eric A. Jenkins** effective this month.



We welcome Ron to the Operations and Planning arena. Ron performed a wide variety of operational functions in the past, and we look forward to his expertise and vast experience in the Operations arena. He's also looking forward to working with all of you in future RISC activities. **Eric** has been assigned another challenging assignment in the Preparedness, Training and Exercise Division, and we wish him luck in his new assignment. We also wish Mr. **Richard Bynum**, (ARC) much success in his new position as the Chicago American Red Cross Director. His efforts in ESF-6 (Mass Care) planning is highly appreciated, and will long be remembered. Good luck Richard in all your endeavors.

Mr. **Paul Schleer**, Deputy Director of Missouri State Emergency Management Agency (SEMA) will be retiring in 82 days (end of March, 1998). We wish Paul a much-deserved happy retirement. Paul will be missed in the emergency management community.

**Next RISC Issues** (Focus on issues to be discussed/resolved at the next RISC meeting)



**Elaine Clyburn**, ESF-6, made the request that in future RISC meetings, we set aside time and area at the end of the meeting to accommodate further coordination with functional group members, individuals who have common interests and support functions, , or those interested in specific topics. The RISC Chairman thought that was a good idea and it will be pursued.

**RISC Notes/Minutes** (Included after a RISC meeting or when appropriate)



## RISC Meeting; January 8-9, 1998:

### Day 1

⇒ **Art Freeman**, FEMA Region VII Deputy Regional Director was introduced by **Eric Jenkins**, outgoing RISC Chairman. Mr. Freeman welcomed everyone on behalf of Mr. John Miller, Regional Director. Mr. Freeman announced that Eric was moving on to a new Branch Chief position in the Preparedness, Training and Exercise Division. Eric's replacement as the RISC Chairman has not been announced as yet. He will be sorely missed in the RISC leadership community. He will be a hard act to follow, but will hand off a highly successful RISC forum that has taken the lead in many Federal and Regional Response Plan initiatives; especially the New Madrid planning initiatives, of which each member can be proud.

⇒ **Eric Jenkins**, RISC Chairman, expressed his gratitude to all RISC members for their hard and dedicated work over the past 4 years and will miss being directly involved in this forum. Eric provided an overview of the RISC meeting and explained RISC activities for day 1 and 2. He announced that the goal of finalizing the Basic Plan of the New Madrid Appendix was March, 1998, with inclusion of all ESF elements by July, 1998. Eric also reminded everyone of the DCO Certification Exercise scheduled on January 27 and 28 at Ft. Riley, KS.

➡ **Laurie Bestgen**, FEMA Region VII, provided a briefing on "Project Impact" (Building a Disaster Resistant Communities –DRC). She began with a history of DRCs since January, 1997. FY '97 was the pilot phase of the project (Phase I), which included 7 pilot communities. FY '98 is the implementation phase (Phase II), allocating \$5 million to those pilot communities, with an additional \$25 million to the rest of the country. The project's aim is to have a DRC in each state. Laurie summarized that the design of Project Impact is to:

(1) encourage a shift from current reliance on response and recovery to an emphasis on pre-disaster mitigation activities;

(2) be a community-based, incentive-driven approach to mitigation that emphasized public-private-partnerships; and

(3) bring communities together to take actions that prepare for and protect against natural disasters in a collaborative effort.

➡ **Dianne Wilson**, FEMA Region VII, provided a Terrorism update. She stated that in FY '98 each Region VII state will receive grants for terrorism training/planning. Each state should receive approximately \$22-23,000. Guidance will be provided to the states concerning terrorism grants in the near future. The U.S. Fire Academy is developing a one-week terrorism course for first responders. The U.S. Public Health Service (USPHS) is assisting and monitoring approved contracts with 27 cities within the U.S. to develop Metropolitan Medical Strike Teams (MMST). Kansas City, MO is developing a MMST as one of the selected 27 cities. Funding for additional MMSTs beyond the initial 27 cities has not been approved at this time.

➡ **Robb Pilkington**, Missouri State Emergency Management Agency (SEMA), announced that Paul Schleer, Deputy Director of SEMA, is retiring in the end of March, 1998. Robb summarized SEMA accomplishments and actions taken in New Madrid Planning:

#### HUMAN SERVICES:

- Donations Management Plan
- Strategic planning group
- Shelter Identification and engineering surveys, by County
- Special needs population strategic planning workgroup
- Developed proven concept of Point of Service Delivery Service
- State/Federal/Volunteer activities (e.g., FLUEX, 1<sup>st</sup> week in February)

#### MODOT, INFRASTRUCTURE:

- Developed new highway routes into St. Louis area
- Rewritten District/State SOPs
- Refined aviation requirements
- Railroads –industry partnership strengthened
- Bridge survivability upgrade survey
- MO Railroad Safety/CUSEC, 1-day Earthquake and Railroad workshop

- AMSC Satellite voice/telephone base station plus 12 portables
- FEMA FNARS
- LAN/WAN expansion project – 85% complete
- Dept. of Public Works: 3 mobile command centers under contract – delivery expected in Spring of '98

#### PUBLIC WORKS:

- Pipeline industry group meetings
- Regional Electrical Co-Ops and NOAA; 5 new weather radio sites
- Telephones: SEMA is the executive agent for the new state 911 board
- Water: DNR (Water Quality) revised its plan; tested in drills and actual outages

#### URBAN SEARCH AND RESCUE:

- MO Task Force-1 was certified as a deployable FEMA team

#### TRAINING AND EXERCISES:

- State Integrated Emergency Management Course (IEMC) held at Cape Girardeau (State & County)
- State agency-specific Exercise & Design Evaluation Course conducted
- ATC 20 Train-the-Trainer course
- MO VOAD; plan tested with terrorism exercise
- 2-Day State EOC exercise
- 2-Day REP exercise

#### PARTNERSHIPS:

- SAVE Coalition; 1,500+ inspectors
- MO VOAD; food banks
- Disaster recovery partnerships
- Seismic Safety Committee
- MO DOT and CUSEC
- SEMA and Dept. of Natural Resources (DNR)
- Center for Earthquake Studies
- Learfield Committee/State EAS Committee
- Business/Industry groups
- Mid-America Earthquake Center – Washington University and St. Louis University: assisting the University of Illinois
- Association of Wholesale Grocers
- (24 Feb, 1998): Terrorism briefing for the City of St. Louis in Memphis, TN
- National Guard: Estimate full time cadre of National Guard troops for NBC; still waiting for DOMS approval. Ft. Leonard Wood would be designated as a terrorism training center.

➤ The following ESF briefings were provided in order to inform all RISC participants on the current status of the New Madrid Earthquake Seismic Zone planning efforts over the past two years. All ESFs are reminded that development of their specific elements to the New Madrid Earthquake Hazard-Specific

Appendix to the Regional Response Plan is now the priority activity to finalize the planning effort. Thank you all for your briefings. **As will be seen, there are still many unresolved issues which will require ESFs to continue to communicate with one another; especially those ESFs who provide support to other ESFs and rely on each other to accomplish a coordinated response and recovery mission in a New Madrid event. (COPIES OF EACH PRESENTATION WERE PROVIDED TO ALL PARTICIPANTS)**



**ESF -1 (TRANSPORTATION – DOT) : Tony**

**Zahn**, although recently retired from DOT-FHWA, graciously volunteered to provide the briefing to support Debbie Waggoner as the new Primary representative for ESF-1. Thank you Tony for your spirit of cooperation. Tony began with the following introductory comments:

- Nothing can be moved into the impacted area until the transportation status is known. The key will be to know the overall transportation system status. It may be a day or more, or even a week before the full impact is known.
- The best information will come from the Missouri Department of Transportation (MODOT). The key here will be how we share information; not where it comes from.
- All rail traffic stops after a 4.0 of greater earthquake until an assessment is provided.
- All pipeline systems shut down until an assessment is made.
- Transit company resources will be an important asset to consider (don't forget the River Ferry system as well).
- The Federal Highway Administration (FHWA) has the lead role; all other DOT agencies report to FHWA.

**ESF-1 ACCOMPLISHMENTS:**

- Damage assessments: All modes of transportation will be reporting per internal arrangements.
- Staffing: Personnel are trained to staff the Regional Operations Center (ROC), Movement Control Center (MCC), Disaster Field Office (DFO) and the Emergency Response Team – Advance element (ERT-A).
- The movement of transportation resources plan has been developed to control the movement of disaster response resources (personnel, equipment & supplies) during the early stages following a New Madrid earthquake.
- The Movement Control Center (MCC) concept has been developed. **THIS IS A KEY OPERATION** where the concept is to coordinate transportation into a disaster area by priority setting, tracking and controlling resource movements. Preplanning the Time-Phased Force Deployment List (TPFDL) – which will involve the USTRANSCOM – will be a key factor, where lists of items common to a particular disaster are developed, each item is described (L x W x H and weight) plus any special requirements (e.g., Hazmat), and items are grouped and prioritized. All movements will need

to be coordinated with the MCC – even if agencies arrange for their own transportation. **(ESF-4 will have a major role in managing the MCC).** GSA (ESF-7) will have a liaison at the DOT cell on the ERT (at the FEMA Headquarters Emergency Support Team (EST) and in the DFO).

Organization of the MCC includes DOT, DOD, FEMA Logistics and FEMA EST and DFO, GSA, the USDA –Forest Service, and the State): The MCC planning focus is on:

- Organizing the shipping = TPFDL;
- Organizing the acquisition, tracking and controls = MCC;
- Organizing the airlift = Civilian/Military airlift.

Mobilization Centers have been identified:

- KCI Airport (for **personnel**)
- Ft. Leonard Wood Airport (for **IRR & US&R**) – *believed to be the closest airport that will survive.*
- Richards Gebaur Airfield (**ESF resources**) – *has access to hundreds of trucks and major rail capability.*
- Springfield Airport, MO (**donations**)

Priority routes were coordinated with the State of Missouri to identify major supply routes.

ESF-1 Supplement to the Regional Response Plan (RRP) provided to FEMA Region VII.

**ESF-1 TO BE ACCOMPLISHED/SHORTFALLS:**

Meet with Regional MCC members.

Communicate MCC concept:

- Develop Regional MCC SOP
- Develop data base and tracking system
- Use the MCC concept at future exercises

NEED FROM OTHER ESFs:

- Requirements for commonly moved items.
- Communication to MCC of shipments into disaster area.



**ESF -7 (RESOURCE SUPPORT – GSA): Jill Dickey:**

**ESF-7 ACCOMPLISHMENTS:**

Provided Annex to the Regional Response Plan for inclusion in the New Madrid Appendix.

Established the Movement Control Center (MCC).

Finalized how resources will be secured:

- Land and Rail: GSA
- Air: TRANSCOM

Region IV – Atlanta, GA – Office of Transportation will be providing support for the Heartland Region.

***ESF-7 TO BE ACCOMPLISHED:***

Finalize development of the Standard Operating Procedure (SOP) for the MCC.

Finalize funding mechanism for the MCC.

Site selections for the DFO(s): Possible areas of consideration are:

- Jefferson City
- Columbia
- Whiteman AFB
- Joplin
- Kansas City
- Ft. Leonard Wood

Coordinate with the Defense Coordinating Officer (DCO) and Missouri SEMA and other ESFs.

***ESF-7 SHORTFALLS:***

- Unknowns:
- Lack of information
  - Locations of damages
  - Number of DFOs needed

 **ESF –2 (COMMUNICATIONS – NCS): Mike Mitchell, (support from Ben Burnett and Bruce Harlev):**

***ESF-2 ACCOMPLISHMENTS:***

Finalized the Annotated Outline to the ESF-2 New Madrid Appendix.

Developed an approach for obtaining Department and Agency Points of Contact for Emergency Telecommunications Requirements.

Initiated development of the ESF-2 New Madrid Appendix to the Regional Response Plan (RRP).

Developing a survey and face-to-face meetings with key players to determine above and beyond what each agency has or can bring to the table.

***ESF-2 TO BE ACCOMPLISHED:***

Identify department and agency points of contact for emergency telecommunications requirements during a catastrophic earthquake disaster.

Coordinate the Draft Appendix for comments.

Complete the New Madrid ESF-2 Appendix.

 **MOBILE EMERGENCY RESPONSE SUPPORT (MERS): Ed Harris, FEMA MERS, Denton, Texas:**

Ed Harris provided RISC participants with a comprehensive overview of the Emergency Operations Vehicle (EOV). His

presentation included: Basic Features, Interior Configuration, Physical and System Description, Functions, Background, Communications Capabilities, Office Support, Security, and Power capabilities. Ed suggested specific verbiage for requesting the EOV be included in the New Madrid Earthquake Appendix. No Region or State should assume the EOV will be deployed when requested because deployment of the EOV will be based on where the greatest need exists in the impacted area as a result of a New Madrid event – not simply “first come, first served.”

 **ESF-3 (PUBLIC WORKS & ENGINEERING (USACE): Marge DeBrot and Tom Colgan:**

***ESF-3 ACCOMPLISHMENTS:***

USACE was reconstructed in April, 1997. The Vicksburg office has the lead in developing the New Madrid Plan. For all requests from FEMA Region VII on any matter, the Missouri River region will work it or submit the request to the proper office.

Nine each Primary and Secondary USACE Planning / Response District assignments have been made, with two Back-up Districts. For Missouri, the Primary District is Kansas City, the Secondary District is Omaha. Kansas City District is also the Back-up for the St. Louis District.

A standardized response structure has been developed with “Mission Guides” and “Functional Guides.”

Established locations of Emergency Response and Recovery Offices (ERRO) – which are “Forward” elements as close as possible to the impacted areas, and four Emergency Field Offices (EFO) – which support the ERRO. The EFOs for Missouri are located in Macon, Jefferson City, Rolla and Willow Springs.

Response Plan development – 90% complete. A comprehensive Completion Schedule for New Madrid Earthquake Response Plan activities was also provided. The Final document is scheduled to be provided to the USACE Headquarters on September 22, 1998.

***ESF-3 TO BE ACCOMPLISHED:***

Identify ERRO/EFO personnel, by name.

Information exchange with St. Louis/Memphis District on Civil Works projects within the State of Missouri.

Train and exercise response personnel.

Continue coordination with the State of Missouri on anticipated ESF-3 mission requests.

***ESF-3 SHORTFALL:***

Meeting personnel requirements.

➡ **ESF-12 (ENERGY – DOE) Alan Simmons**, DOE, Office of Emergency Management, Washington DC: Alan is recently assigned as the new representative for ESF-12. He was not provided with the recommended format in time for this RISC meeting, and therefore did not address accomplishments and shortfalls. Alan did, however, provide an overview of the DOE Emergency Response Activities, with emphasis on the organizational structure of the Office of Emergency Management, where the DOE Watch Officer receives and disseminates emergency notification reports. Additionally, Alan provided insight into what DOE is doing to prepare for 1998. A summary of those activities follows:

- Coordinate with Energy Emergency Information Coordinators.
- Attend State Heating Oil and Propane Price Program (SHOPP) Conference.
- Attend Winter Fuels Conference.
- Participate in FEMA / State-Sponsored Exercises.
- Update Internet and Website information.

➡ **ESF-6 (MASS CARE – ARC) Elaine Clyburn**:

***ESF-6 ACCOMPLISHMENTS:***

- Approved the ARC New Madrid Response Plan.
- Approved the ESF-6 Operations Manual.
- Submitted DFO space and equipment requirements to FEMA Region VII.
- Table Top Exercise; December, 1996.
- Submitted sample Requests for Federal Assistance (RFAs) – Mission Assignments to FEMA Region VII.
- Continued coordination and conversations with support ESFs.
- Continued coordination and conversations with States.
- Determined necessary plan revisions.

***ESF-6 TO BE ACCOMPLISHED:***

- Revise New Madrid Response Plan concept of operations to include provisions for reducing the public shelter requirements.
- Develop an ARC Operations Plan for the New Madrid event.
- Acquire New Madrid Plans from support ESFs 1, 2, 4, 5, 7, 8, 11 and Regions to be published as Annexes to ESF Plan.
- Resource shortfalls exist in short and long term shelter

include the FEMA response and recovery Division will continue to meet under CUSEC initiative to develop a model strategy (what to look at, impediments, decisions to be made; not just to count numbers, but to know the options).

➡ **ESF-11 (FOOD – USDA-FNS) Richard Jones**, FEMA Liaison to ESF-11 presented on behalf of ESF-11:

***ESF-11 ACCOMPLISHMENTS:***

- Existing authority and funding is in place to buy/provide all food commodities needed. Commercial carriers will be used.

***ESF-11 CONCERNS:***

- Delivery of food is dependent on establishment of Staging Areas and transportation from Mobilization Centers must be available.
- Mass Care facilities must be established to prepare food.

➡ **ESF-8 (HEALTH & MEDICAL – HHS-PHS) Stan Krol**:

***ESF-8 ACCOMPLISHMENTS:***

- Medical capability, assessment and resource capability exists.
- Areas of potential risk (Medical) have been identified.
- **General** systemic needs have been determined (transportation, communications medical supplies and evacuation).
- Procedures in place to identify Initial Response Resources (IRR) for initial medical response.
- Have developed medical personnel resource inventory.
- Public Health information prepared.

***ESF-8 TO BE ACCOMPLISHED/SHORTFALLS:***

- Determine **specific** systemic needs (transportation, communications medical supplies and evacuation).
- Determine Mortuary Assistance requirements.
- Identify specific critical medical supplies and equipment.
- Determine medical facility requirements for water, fuel and water.
- Identify immediate evacuation requirements/how?
- Coordinate other medical requirements (e.g., shelter support and medical staging areas).
- Review Mental Health requirements.

- Develop comprehensive ESF-8 response plan.
- Assess St. Louis City capabilities (short & long term needs).
- Develop Health Assessment and Surveillance Model.
- Identify Public Health resource capabilities.



### **ESF-9 (URBAN SEARCH & RESCUE – FEMA)**

**Dianne Wilson**, FEMA Region VII:

· The State of Missouri fully understands the process to request FEMA US&R Task Force activation.

· The State will perform a rapid needs assessment following a New Madrid earthquake. If FEMA US&R resources will be required based on this assessment, the State of Missouri will request through the FEMA National Emergency Coordination Center activation of FEMA US&R resources. The State will also notify the FEMA Region VII ESF#9 point of contact (POC) regarding the state's request for activation.

· Missouri has pre-identified airfields in the New Madrid seismic zone that could support large aircraft which would be required to support FEMA US&R task forces. It should be noted that once the earthquake occurs, the closest airfield to the disaster area that can support large airframes will be used as the Point of Arrival (POA) for US&R task forces. The POA information will be provided by the state upon request for activation of FEMA US&R resources.

· Once a request has been received for activation of FEMA US&R resources by the FEMA Emergency Support Team (EST), copies of all Advisories, Alert and Activation Orders issued by the EST will be transmitted to the FEMA Regional US&R POC. The FEMA Regional POC will maintain close contact with the EST and the Emergency Response Team - Advance (ERT-A) during the initial response.

· Initial recommendations on FEMA US&R resources to be alerted or activated will be coordinated with the FEMA Regional POC. The FEMA Regional US&R POC will be in contact with the requesting state and the task forces themselves. The FEMA Regional POC will take the lead in preparing for the arrival of task forces and Incident Support Team (IST) members and ensure that the IST is fully incorporated into the FEMA Regional ERT structure.

· The FEMA Regional ESF#9 Leader and the IST Leader will establish contact with the local Incident Commander and develop a plan to integrate FEMA National US&R resources into the local incident command structure. The ESF#9 Leader will work with the local Incident Commander to develop written delegations of authority to FEMA National US&R resources, as appropriate.



### **ESF-10 (HAZARDOUS MATERIALS – EPA)**

**Jim McDonald**:

#### ***ESF-10 ACCOMPLISHMENTS:***

· Forward Staging Area “Incident Command Structure” developed to support ESF-10 representatives in the DFO (Functional Chart provided to all participants).

· Regional Integrated Contingency Plan developed, consisting of the Regional Contingency Plan, Area Contingency Plan and ESF-10 Annex, based on the Incident Command System (ICS ) structure.

· Computer-Aided Management of Emergency Operations (CAMEO) capability will be used, which consists of mapping applications, facilities information database, chemical information database and multiple event.

#### ***ESF-10 CRITICAL ISSUES:***

· Initial reconnaissance: This will be critical to obtain, but will depend on the area assessed being safe to enter

· Transportation: ESF-10 may need to go with ESF-1 (DOT) to do an assessment. A Mission Assignment may be needed.

· Communications: Availability unknown until event occurs.

· Priorities: Hundreds of releases may be occurring. With limited resources, priorities will need to be established. These will be hard decisions, but they need to be made now; not later.

#### **Day 2**



· **Warren M. Pugh, Jr.**, FEMA, Region VII Response and Recovery (R&R) Division Director, provided an **Overview of the Disaster Declaration Process** (Emergency versus Major Disaster - Catastrophic). An explanation of the difference between the normal and expedited declaration process was provided. Warren began by reminding that Public Law 93-288 (Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended), is “Supplemental” – not a replacement to State and local capabilities. He then presented and explained the entire declaration sequence of events – from when an incident occurs with local first response, to the Governor’s declaration and request to the President, to various key activities leading to the establishment of a Disaster Field Office (DFO).

Warren pointed out that there are four basic program provisions of the Stafford Act; Emergency Response, Individual Assistance, Public Assistance, and Mitigation. He then defined the major differences between a “Major Disaster” and an “Emergency” declaration. He then explained that the major functions of the Response and Recovery Division are to:

- Evaluate the Governor’s requests;
- Recommend Presidential action;
- Coordinate and deliver Disaster Assistance, and
- Manage the President’s Disaster Relief Fund

· Key features of the Stafford Act were identified as:

- Disaster response is primarily a State and Local government function;
- Federal Assistance is Supplemental;

- A Presidential declaration is necessary (triggers assistance under the Stafford Act), and
- FEMA serves as Coordinator of disaster assistance.

Warren then discussed the major role of the Federal Coordinating Officer (FCO) appointed by the President as:

- The lead Federal official on site;
- Assesses the most urgent needs;
- Orchestrates the Federal effort;
- Devises strategy to meet needs, and
- Coordinates efforts with the State Coordinating Officer (SCO).

Major roles of the Disaster Recovery Manager (DRM) were highlighted as follows (Warren pointed out that the FCO and DRM can be the same individual):

- Manages the delivery of Stafford Act Programs;
- Determines funding requirements;
- Executes the FEMA/State Agreement;
- Issues Mission Assignments, and
- Obligates Funds.

Major points of Mr. Pugh's presentation were summarized, as follows:

- Disaster Response is primarily a State and Local responsibility;
- Assistance (under the Stafford Act) is:
  - Supplemental
  - Contingent on President's Declaration
  - Mostly Cost-Shared – a joint FEMA/State activity.
- Federal Disaster Assistance is available for:
  - Individuals, families, and businesses
  - State and local government, and certain Private, Non-Profit (PNP) organizations.
- FEMA coordinates Disaster Relief efforts;
- The Stafford Act defines:
  - Appointment of the FCO;
  - Authorities, and
  - Constraints.

➡ **Curt Musgrave**, FEMA, Region VII Infrastructure Branch Chief, Response and Recovery Division, provided an overview of Damage Survey Reports (DSRs) as related to Mission Assignments.

Mission Assignment criteria is described under 44 CFR (Code of Federal Regulations), Subpart G – Public Assistance Project Administration, which means that Mission Assignments must be eligible under the Public Assistance eligibility criteria.

A definition of "Emergency Work" is needed before the succeeding bullets can be fully understood:

**"Emergency Work"** = "Emergency protective measures to save lives, to protect public health and safety, and to protect improved property." In order to be eligible, 'emergency protective measures' must:

- (1) Eliminate or lessen immediate threats to life, public health or safety;
- (2) Eliminate or lessen immediate threats of significant additional damage through measures which are cost effective, and
- (3) Ensure economic recovery of the affected community to the benefit of the community-at-large.

Under sections 402(4), 403 or 407 of the Stafford Act, emergency work may be accomplished by a Federal agency when the State and local government lack the capability to perform or to contract for eligible emergency work and/or debris removal.

If the request for emergency work is approved, a Mission Assignment (Request for Federal Assistance – RFA form) will be issued to the appropriate Federal Agency. The Mission Assignment letter (letter attached to the RFA) to the agency shall define the scope of eligible work.

According to 44 CFR, Public Assistance Project Administration, Part 206.208, prior to execution of work on any project, a Damage Survey Report (DSR) shall be prepared, establishing the Scope of Work (SOW) and estimated cost of eligible work. In practice, however, the RFA form has taken the place of the DSR as long as the RFA has a Scope of Work and estimated cost included.

The Federal agency shall not exceed the approved funding limit without authorization of the Disaster Recovery Manager (DRM).

The time limitation for completion of work by a Federal agency under a Mission Assignment is 60 days after the President's declaration. Based on extenuating circumstances or unusual project requirements, the time limitation may be extended.

In a nutshell, here are the basics:

- If a State or local agency **HAS** the capability to perform or to contract for eligible work, a DSR is written.
- If a State or local agency **LACKS** that capability, a Mission Assignment (Request for Federal Assistance [RFA] form) can be written for the emergency work.

What does this mean?

- Most emergency work can be addressed under State and local procurement authorities (so most emergency work can be accomplished with a DSR).

- Mission Assignments are typically used in large, complex disasters.
- Mission Assignments are more narrow in Scope than a DSR.
- Pre-disaster Federal authorities must be used to the extent possible.

➡ **Lee Cook**, SBA, Disaster Area 3, gave a presentation on Small Business Administration (SBA) role in Disaster Assistance:

The SBA provides:

- Direct loans at low rates and long terms;
- Loans to homeowners, renters, and businesses of all sizes;
- Loans to rebuild homes, replace personal property and restore businesses.

There are 4 types of SBA Disaster loans:

- Home and Personal Property
- Business (Physical losses)
- Business (Financial losses)

There are 4 Area Offices:

- Niagara Falls, NY
- Atlanta, GA
- Fort Worth, TX
- Sacramento, CA

How a Disaster Declaration is made:

- All declaration requests come from the Governor;
- Requests are based upon severity of damage;
- FEMA and/or SBA do a joint damage assessment with State and local officials;
- Depending upon damages, either the President or SBA makes a declaration

Types of Disaster Declarations:

- **Presidential Disaster:** Major Disaster with wide-spread and substantial physical damages (triggers many State and Federal programs, including SBA).
- **SBA Administrative Disaster:** Localized, less severe physical damages (triggers SBA only).
- **Secretary of Agriculture:** Losses to crops and livestock causing financial losses to businesses, dependent on producers (triggers SBA Economic Injury Disaster Loans only).
- **Governor's Certification:** Sudden Physical disaster event that causes substantial Economic losses to businesses (triggers SBA Economic Injury Disaster Loans only).

Criteria for an SBA Declaration:

1. At least 25 homes and/or businesses in a County/Parish with uninsured damages totaling 40% of more of the Fair Market Value (FMV) of the damaged property; OR...
2. At least 3 businesses in a County/Parish with uninsured damages totaling 40% or more of the FMV and, because of the damages, 25% of the workforce would be unemployed for at least 90 days.

Local Official's Role:

- Gathers damage information immediately after the disaster event.
- Provides State with initial damage estimates for the Governor.
- Participates with FEMA and/or SBA in the damage survey.

➡ **Brad Epperson**, USDA – FSA (Farm Service Agency), State Executive Director – Missouri, gave a brief presentation on USDA disaster declarations:

The declaration process is very similar to the types of declarations by a Presidential or SBA declaration, except we identify the types as:

- Presidential;
- Secretary of Agriculture;
- Administrative process.

The 1996 Crop Bill included provisions that Crop Insurance is required; otherwise losses are not covered for the uninsured portion.

The USDA will send representatives to a DFO to discuss their programs and be available for technical assistance.

➡ **Robb Pilkington**, SEMA Operations Officer provided an overview of the "Emergency Management Assistance Compact (EMAC)" concept:

With ratification by the U.S. Congress in 1996 (Public Law 104-321), EMAC was established as a legal mechanism to achieve rapid and full utilization of resources by a State affected by disaster.

As of November 1997, 19 States and one Territory have adopted the compact.

Missouri and Iowa are members of the EMAC; Kansas is working on Legislation to become a member (to enter into the compact, the legislature in an interested State must enact EMAC into State Law).

The Standard Operating Procedures for the cooperative development are still somewhat fluid, but essentially they will entail EMAC "A-Teams" traveling to FEMA Headquarters in Washington, DC, or the relevant FEMA Regional Operations Center (ROC) to coordinate EMAC activities.

Under the EMAC implementation plan, there are two separate types of A-Teams. The smaller "Type-1" A-Team is a two-person (minimum) team sent into an impacted State by an assisting State for direct State-to-State mutual aid. EMAC Liaison Officers (LNOs) may also be sent to an affected State to coordinate with an A-Team.

The "Type-2" A-Team is a large team of four to six (4-6) persons. The Type-2 A-Team is the team that will be deployed to FEMA Headquarters and/or the ROC in the event of a catastrophic disaster where FEMA requests assistance from EMAC member States.

The decision as to whether or not to send an A-Team to FEMA Headquarters rests with the EMAC Operations Subcommittee Chairman, (currently, Mr. Leon K. Shaifer [Mississippi]), subject to the understanding that States may in certain circumstances decline to send assistance under the terms of the compact.

When the EMAC Operations Subcommittee Chairman (or designee) notifies FEMA that an A-Team is being activated, an Invitational Travel authorization letter will be faxed to each team member. It will be signed by the FEMA Director approving the travel. Travel arrangement information will be provided. FEMA will reimburse each team member for authorized travel costs. Reimbursement information will also be provided to each team member.

 **Richard Jones**, FEMA, Region VII discussed the National Transportation Safety Board (NTSB) / FEMA Memorandum of Understanding (MOU) regarding the Federal Family Assistance Plan.

In a memorandum from the President, dated September 9, 1996, FEMA and five other Federal agencies (DOD, DOT, DOJ, HHS and DOS) were directed to complete a MOU with the NTSB. The American Red Cross also has a separate MOU with the NTSB. On February 14, 1997 the MOU was completed and signed by both agencies. It describes the terms and conditions under which assistance would be provided to NTSB by FEMA on a day-day, non-emergency basis, and in the event of a significant transportation accident that affected numerous families.

On a non-emergency basis, FEMA will maintain close liaison and coordination with NTSB Headquarters in the development by NTSB of:

- Communications systems guidance and procedures for NTSB Go-Teams compatible with emergency management and law enforcement organizations.
- Information and Planning guidance and dissemination procedures for NTSB Go-Teams to ensure cooperation

and coordination among emergency management, law enforcement, voluntary and external media organizations.

- Cadre of professionals – modeled after FEMA's disaster staffing programs – to assist NTSB Go-Teams during incidents.
- Offer training opportunities in emergency management concepts through courses offered at FEMA's National Emergency Training Center (NETC), Emergency Management Institute (EMI), located at Emmitsburg, Maryland.

During emergency transportation incidents over which NTSB has primary statutory authority, and within FEMA's personnel and fiscal limits as determined by the FEMA Director, FEMA will, with reimbursement, provide:

- Personnel to assist in public information dissemination;
- Personnel to assist in emergency management coordination; and
- Personnel and communications assets.



At the conclusion of the last presentation, **Elaine Clyburn**, ESF-6, made the request that in future RISC meetings, we set aside time and an area at the end of the meeting to accommodate further coordination with individuals who have common interests and support functions, functional group members, or those interested in specific topics. The RISC Chairman thought that was a good idea and it will be pursued.

#### **THIS CONCLUDED THE JANUARY 8-9 RISC MEETING.**

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If you have any information you wish to have published for RISC members in the Quarterly UPDATE, submissions must be received no later than the close of business 30 days after the last RISC meeting. By submitting your information and articles on time your agency will be assured of having a voice in the next issue. Information may be submitted by FAX, to (816) 283-7042 or mail to the FEMA Region VII Office, to the attention of Ed LaVigne, Operations and Planning Branch. Ed's Internet address is [Ed.LaVigne@fema.gov](mailto:Ed.LaVigne@fema.gov). We cannot be responsible for the accuracy of the information submitted for publication, and if the article is too long, it may be shortened to allow room for other articles. The information submitted must have a Point of Contact (POC) listed and a telephone number, for clarification of information. If the submission is short, you may call Ed at (816) 283-7082, for inclusion in the next "RISC Update. Quarterly issue.

# Upcoming Events

## Training

Phase II of **Terrorism training** will be scheduled some time after March, 98. When scheduled, Phase II will include Other Federal Agencies and States.

## Meetings

The next **RISC meeting** is tentatively scheduled for April 7- 8, 1998 at the FEMA Region 7 Office Conference Room. Start time is 10:30 a.m. the first day, and 8:30 a.m. the second day.

The tenth annual **Missouri State Emergency Management Agency (SEMA) / Missouri Emergency Preparedness Association (MEPA) Emergency Management Conference** will be held at the Tan-Tar-A Resort, Osage Beach, Missouri, April 12-15, 1998. If there are any questions regarding the conference, please contact Cathy Zumwalt at (573) 526-9146, or Shirley Tarrants at (573) 526-9145.

The **Nebraska Association of Emergency Management (NAEM)** will be holding their annual Conference at Kearney, NE, April 17-19, 1998, at the Ramada Inn. If there are any questions regarding the conference, please contact Jim Gerweck, President of the Association, at (402) 245-3752.

The **Iowa Emergency Management Conference** is scheduled for June 10-12, 1998, and will be held in Des Moines. Further details will be updated as particulars become known.

The **Kansas Emergency Management Conference** is scheduled for some time in September, 1998. Specific dates and location will be updated as soon as we get them.

## Exercises

Radiological Emergency Preparedness (REP) Full Scale "Cooper" Nuclear Power Plant - Nebraska, June 9, 1998.

Radiological Emergency Preparedness (REP) Full Scale - **Quad Cities**. Nuclear Power Plant - Iowa, August 26, 1998.

## Other:

Don't forget to set your clocks back one hour before you go to bed Saturday night, April 5<sup>th</sup>. **Daylight Savings Time** kicks in at midnight.

Hope you enjoyed  
the **Martin Luther  
Jr's Birthday  
Celebration**

(January 19<sup>th</sup>)



Happy  
Valentines  
Day

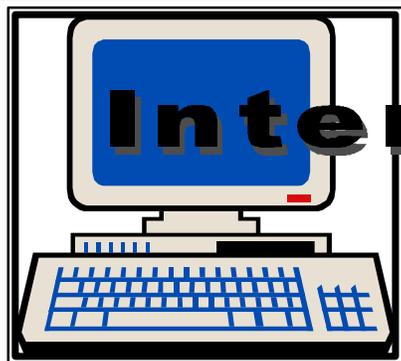
(February 14<sup>th</sup>)

Also,  
enjoy the  
upcoming

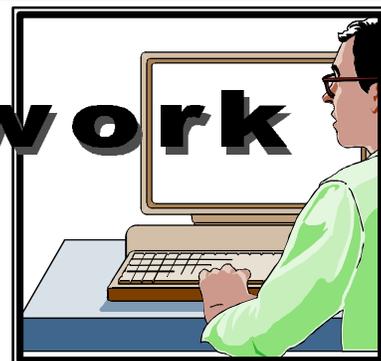
**George  
Washington's  
Birthday  
Celebration**

(February  
16<sup>th</sup>)





# Internet Network



By popular demand, we are introducing a new page to your RISC Update Newsletter entitled "Internet Network." As you continue to provide Internet addresses to the publisher or through your ESF Liaison in FEMA Region 7, we will update this directory. The purpose of this directory is to assist you in continuing the meaningful dialogue established at RISC meetings with your primary and support Federal, State and local counterparts. You are encouraged to save this information. It will come in handy for planning, coordination and sharing of information. Welcome to "YOUR" Internet Network!

**FEMA HOME PAGE:** <http://www.fema.gov>

**FEMA REGION 7 NEWSDESK:**

<http://www.fema.gov/Reg-VII/ndesk.htm>

**RISC CHAIRMAN/FCO:**

RISC CHAIRMAN: (to be determined)

FCO: Warren M. Pugh, Jr.: [Warren.Pugh@fema.gov](mailto:Warren.Pugh@fema.gov)

**EMERGENCY SERVICES BRANCH:**

ESF-4: [sever@willow.ncfes.umn.edu](mailto:sever@willow.ncfes.umn.edu)

ESF-8: [skrol@HRSA.DHHS.Gov](mailto:skrol@HRSA.DHHS.Gov)

Dianne Wilson: [Dianne.Wilson@fema.gov](mailto:Dianne.Wilson@fema.gov)

ESF-9 Regional POC: (See Dianne Wilson, above)

ESF-10: [Jackson.Robert@EPAmail.EPA.Gov](mailto:Jackson.Robert@EPAmail.EPA.Gov)

ESF-10: [MacDonald@EPAmail.EPA.Gov](mailto:MacDonald@EPAmail.EPA.Gov)

**OPERATIONS SUPPORT BRANCH:**

Ed LaVigne: [Ed.LaVigne@fema.gov](mailto:Ed.LaVigne@fema.gov)

ESF-1: Debbie Waggoner:

[Debbie.Waggoner@FHWA.DOT.GOV](mailto:Debbie.Waggoner@FHWA.DOT.GOV)

ESF-2: Mike Mitchell: [Mike.Mitchell@gsa.gov](mailto:Mike.Mitchell@gsa.gov)

ESF-7: Jill Dickey: [Jill.Dickey@gsa.gov](mailto:Jill.Dickey@gsa.gov)

**INFRASTRUCTURE BRANCH:**

Curt Musgrave: [Curt.Musgrave@fema.gov](mailto:Curt.Musgrave@fema.gov)

Mike Zukowski: [Mike.Zukowski@fema.gov](mailto:Mike.Zukowski@fema.gov)

Mindy McDaniel: [Mindy.McDaniel@fema.gov](mailto:Mindy.McDaniel@fema.gov)

ESF-3: Tom Colgan: [thomas.c.colgan@mrd01.usace.army.mil](mailto:thomas.c.colgan@mrd01.usace.army.mil)

ESF-12: Alan Simmons: [simmons@oem.doe.gov](mailto:simmons@oem.doe.gov)

**HUMAN SERVICES BRANCH:**

Carol Coleman: [Carol.Coleman@fema.gov](mailto:Carol.Coleman@fema.gov)

Linda Reed: [UMC\\_creative\\_ministires.parti@ecunet.org](mailto:UMC_creative_ministires.parti@ecunet.org)

Ken Cole: [colek@mail.health.state.mo.us](mailto:colek@mail.health.state.mo.us)

Tim Burke: [Tim.Burke@fema.gov](mailto:Tim.Burke@fema.gov)

Janet Conboy: [conboj@mail.dmh.state.mo.us](mailto:conboj@mail.dmh.state.mo.us)

**HUMAN SERVICES BRANCH (Continued):**

Marlee Carroll: [Marlee.Carroll@fema.gov](mailto:Marlee.Carroll@fema.gov)

Lee Cook: [lee.cook@sba.gov](mailto:lee.cook@sba.gov)

ESF-6: Elaine Clyburn: [clyburne@crossnet.org](mailto:clyburne@crossnet.org)

ESF-11: Brian Allison:

[Brian\\_Allison\\_at\\_FNSMPRO@fcs.usda.gov](mailto:Brian_Allison_at_FNSMPRO@fcs.usda.gov)

Richard Jones: [Richard.C.Jones@fema.gov](mailto:Richard.C.Jones@fema.gov)

Debbie Rathert: [rathed@mail.dmh.state.mo.us](mailto:rathed@mail.dmh.state.mo.us)

Jim Ludy: [jludy01@mail.state.mo.us](mailto:jludy01@mail.state.mo.us)

Chris Tetsuwari: [Chris.Tetsuwari@fema.gov](mailto:Chris.Tetsuwari@fema.gov)

Dante Gliniecki: [dglmiec@mail.state.mo.us](mailto:dglmiec@mail.state.mo.us)

**DEFENSE COORDINATING OFFICER**

DCO: Col. Finlay: [fmlayj@riley-emh1.army.mil](mailto:fmlayj@riley-emh1.army.mil)

**OTHER FEDERAL AGENCIES**

5<sup>th</sup> USA: LTC Fain: [Fain.R@sanhou-usafive.army.mil](mailto:Fain.R@sanhou-usafive.army.mil)

**Do you know other  
Internet addresses  
that would benefit all  
RISC members?**